2020-2021 CTX IRB INFORMED CONSENT CHECKLIST

Please use this checklist to guide the creation of written informed consent documentation for your proposed research. Note that this list is not exhaustive and that the IRB may require additional elements be included in an informed consent prior to approval.

	INFORMED CONSENT SHOULD INCLUDE THE FOLLOWING ELEMENTS
☐	Identification of the primary investigator (PI) and his or her role as conductor of the research (e.g., doctoral student, faculty member, administrative staff, etc.) including a description of any possible conflicts of interest that may arise from this role
☐	A statement that the study involves research and explains the purposes of the research
☐	The expected length of time (duration) of participants' involvement in the research
☐	A description of the procedures to be followed
☐	A description of any reasonably foreseeable risks or discomforts to the participant
☐	A description of any benefits to the participant or to others which may reasonably be expected from the research
☐	Opportunity for potential participants to ask questions concerning the research and/or their role as a research participant
☐	A statement describing the extent, if any, to which anonymity or confidentiality of records identifying the participant will be maintained
☐	For research involving more than minimal risk, an explanation as to whether any incentives or compensation will be provided to participants
☐	An explanation of whom to contact for answers to questions about the research
☐	An explanation of whom to contact concerning rights as a research participant (i.e., CTX IRB)
☐	A statement that participation is voluntary, refusal to participate will involve no penalty or loss of benefits and the participant may withdraw without penalty
☐	Any consequences of a participant's decision to withdraw from the research and procedures for orderly termination of participation by the participant
☐	Agreement and spaces for signatures/dates for participant, and/or representative (if applicable) and person obtaining consent
☐	A description of how participants will receive a copy of the completed consent form